



Approved Minutes
Landscape of Grand Pré Inc. Board Meeting
1:00 p.m. September 22, 2022
Via Zoom

In attendance:

Gérald Boudreau
Emily Lutz
Ernest Thibodeau

Yvon Fontaine
Beverly Palmeter

Cally Jordan
Marilyn Perkins

Regrets

Géraldine Arsenault
Mark Bannerman

Others

Claude DeGrâce, Executive Director (ED)
Tami McEvoy, Administrative Support

1. Welcome, verify quorum, call to order

Gérald Boudreau, Vice-Chair of Landscape of Grand Pré Inc. (LGPI), welcomed the attendees and called the meeting to order at 1:00 p.m. having a quorum of directors in attendance. The Vice-Chair welcomed Cally Jordan to the Board of Directors and asked the directors to introduce themselves. Cally provided introductory remarks, indicating that her family had a long-standing connection to Grand Pré where she lives in a house that has been in the family for 240 years. She informed the Board that she was a semi-retired university professor, a lawyer and that her specialty had been governance. She indicated that she had worked all over the world. While she is a new director, she informed the Board that in 2015 she had prepared a preliminary report in a pro-bono capacity which McInnes Cooper use as a schema to create

Landscape of Grand Pré Inc. She is happy to learn that the Board has been functioning well and looks forward to her new role as a director.

2. Review and approval of the agenda

1. Welcome, verify quorum, call to order
2. Review and approval of the agenda
3. Election of officers of the Board
4. Director representation on standing committees of the Board
5. Appointment of bank signing officers
6. Board Calendar
7. Round Table
8. Set the dates for the next Board meetings
9. Adjournment

MOTION: To approve the agenda for the Board of Directors meeting as circulated.

Moved by Yvon Fontaine, seconded by Marilyn Perkins

Motion carried; **Resolution 22BOD.Sept.22.001**

3. Election of officers of the Board

The Vice-Chair explained the procedure for nominating directors to the Board; three calls for nominations, receive nominations, motion to cease nominations followed by a verbal vote.

- a) Chair;** the Vice-Chair called three times for nominations for the Chair of the Board of LGPI.

Beverly Palmeter was nominated as Chair of the Board. Beverly accepted the nomination.

The Vice-Chair declared Beverly Palmeter elected by acclamation.

Beverly Palmeter took over chairing the meeting.

- b) Vice-Chair;** the Chair called three times for nominations for the Vice-Chair of the Board of LGPI.

Gérald Boudreau was nominated as Vice-Chair of the Board. Gérald Boudreau accepted the nomination.

MOTION: To cease nominations for the position of Vice-Chair of the Board of Directors of LGPI.
Moved by Ernest Thibodeau, seconded by Marilyn Perkins
Motion carried by acclamation; **Resolution 22BOD.Sept.22.002**

- c) **Secretary;** the Chair called three times for nominations for the Secretary of Landscape of Grand Pré Inc.

Géraldine Arsenault was nominated as Secretary for another term.

MOTION: To cease nominations for the position of Secretary of Landscape of Grand Pré Inc.
Moved by Yvon Fontaine, seconded by Marilyn Perkins
Motion carried by acclamation; **Resolution 22BOD.Sept.22.003**

- d) **Treasurer;** the Chair called three times for nominations for the Treasurer of Landscape of Grand Pré Inc.

Cally Jordan was nominated as Treasurer of Landscape of Grand Pré Inc. Cally Jordan accepted the nomination.

MOTION: To cease nominations for the position of Treasurer of Landscape of Grand Pré Inc.
Moved by Ernest Thibodeau, seconded by Gérald Boudreau
Motion carried by acclamation; **Resolution 22BOD.Sept.22.004**

4. Director representation on standing committees of the Board

The Chair outlined the importance of having directors appointed to the standing committees of the Board. She indicated that the Board was responsible for electing the chairs of standing committees.

- a) **Director representative on the Technical Advisory Committee (TAC)**

The Chair asked for nominations for a director representation on the TAC.
Gérald Boudreau nominated Marilyn Perkins. Marilyn Perkins did not accept the nomination.
Beverly Palmetter asked Ernest Thibodeau if he would accept to sit on the TAC. Ernest Thibodeau accepted the nomination.

The Chair called three times for further nominations.

MOTION: To cease nominations for the director representative on the Technical Advisory Committee.

Moved by Yvon Fontaine, seconded by Gérald Boudreau

Motion carried by acclamation; **Resolution 22BOD.Sept.22.005**

The Chair offered to assist the ED in leading the next meeting of the TAC until a permanent committee chair could be appointed. It was suggested that the TAC be invited to recommend a chair for the standing committee which would then be appointed by the Board.

b) Director representative for the Governance Nominating Committee (GNC)

It was noted that Gérald Boudreau currently chairs the Committee with Emily Lutz and Beverly Palmeter, as Chair of the Board, currently serving as members of the GNC.

Cally suggested that she feels she could contribute to the work of this committee and that she would like to be involved from the outset.

Yvon Fontaine suggested that every director should be a member of a standing committee and nominated Cally Jordan as a member of the Governance and Nominating Committee. Cally accepted the nomination noting that she had many years of experience and extensive governance expertise.

The Chair called three times for nominations.

MOTION: To cease nominations for members of the Governance and Nominating Committee.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried by acclamation; **Resolution 22BOD.Sept.22.006**

As Chair of the Governance and Nominating Committee, Gérald Boudreau welcomed Cally Jordan to the GNC.

5. Appointment of bank signing officers

The Chair informed the Board that signing officers for the LGPI are appointed on an annual basis.

The existing signing officers are:

- Anne Curry

- Claude DeGrâce
- Emily Lutz
- Beverly Palmeter

MOTION: That Beverly Palmeter, Emily Lutz, Cally Jordan and Claude DeGrâce be appointed signing officers for LGPI for a term of one year.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; **Resolution 22BOD.Sept.22.007**

The ED will inform Helen Woodward, Financial Services Contractor, regarding the appointment of the bank signing officers.

6. Board Calendar

The Chair explained the use of the Board Calendar, indicating that it aligns with the fiscal year of LGPI. The Chair noted that we should look at adding the appointment of standing committee membership to the calendar.

Gérald Boudreau asked to record the need to pay particular attention to point (a) in October, November, December regarding the ED performance, compensation review and succession plan. He reminded the Board that the Chair and Secretary had been given the mandate by the Board to meet with the ED regarding this matter.

MOTION: To receive the Board Calendar as presented.

Moved by Gérald Boudreau, seconded by Marilyn Perkins

Motion carried; **Resolution 22BOD.Sept.22.008**

7. Round Table

Marilyn Perkins shared information about the Glooscap First Nation Mawio'mi which will be held at the Horton High School from noon to 4:00 p.m. on October 7 and 8, 2022. Marilyn thanked the Board for supporting this event. She noted that it is a great teaching opportunity for the students and the public. She invited the Board to participate in this community event. It was suggested to share the information about the Mawio'mi with the Board and post it on social media.

Cally Jordan informed the Board that a Grand Pré and Area Community Association meeting would be held on September 29 to look at issues regarding speed limits throughout Grand Pré

including the speed limit on Old Post Road where the View Park is located. She indicated that there is concern about pedestrian safety around the View Park as traffic has been known to exceed the speed limit.

The ED noted that the Corporation had received recommendations to install signs on Highway 1 to direct visitors to the View Park. Cally informed the Board that there were three different speed limits in Grand Pré and that the intersection of Highway 1, Old Post Road and Miner Lane was not safe for pedestrians. She indicated that there are several issues related to traffic which will be discussed during the upcoming meeting.

The Board had previously discussed adding signs on Highway 1 and on Grand Pré Road to direct traffic to the View Park. The ED indicated that the addition of signs would need to be assessed through a process that would evaluate the impact such signs would have on traffic in the community.

8. Set the dates for the next Board meetings

It was suggested that the next meeting of the Board could take place on November 29 or 30, 2022. The ED will send a note to directors to determine their availability. It was suggested the meeting could take place at a location such as the Wolfville and District Lions Club. The Board instructed the ED and Chair to choose the location.

9. Adjournment

The Chair declared the meeting adjourned at 2:16 p.m.

Approved by the Board: **Resolution 22BOD.Nov.30.002**

Signed by: _____
Géraldine Arsenault, Secretary