



Landscape of Grand Pré Inc.
Board of Directors Meeting
10:00 a.m. February 22, 2022, via Zoom
Approved Minutes

In attendance:

Gérald Boudreau
Beverly Palmeter

Anne Curry
Marilyn Perkins

Emily Lutz
Ernest Thibodeau

Regrets

Mark Bannerman
Yvon Fontaine
Géraldine Arsenault

Others

Claude DeGrâce, Executive Director (ED)
Helen Woodward, Financial Support
Tami McEvoy, Administrative Support

1. Welcome, verify quorum, call to order

Beverly Palmeter, Chair of Landscape of Grand Pré Inc. (LGPI), welcomed the attendees and called the meeting to order at 10:04 a.m. having a quorum of directors in attendance.

2. Review and approval of the agenda

1. Welcome, verify quorum, call to order
2. Review and approval of the agenda
3. Approval of the minutes of the meeting held on November 18, 2021
4. Business arising from the minutes
5. Ratification of motions approved by email

6. *Confirm/Set next Board meetings*
7. Review of financial statements to January 31, 2022
8. Report of the Executive Committee
9. Standing committee reports
 - a. Education and Marketing
 - b. Governance and Nominating
 - c. Technical Advisory
 - d. Finance and Audit
10. *In-camera session*
11. Executive Director Report
12. Board Calendar
12. Round Table
14. Adjournment

MOTION: To approve the agenda for the Board of Directors meeting as modified.

Moved by Gérald Boudreau, seconded by Anne Curry

Motion carried; **Resolution 22BOD.Feb.22.001**

3. Approval of the minutes of the meeting held on November 18, 2021

MOTION: To approve the minutes of the November 18, 2021, Board of Directors meeting as presented.

Moved by Ernest Thibodeau, seconded by Marilyn Perkins

Motion carried; **Resolution 22BOD.Feb.22.002**

4. Business arising from the minutes

The ED summarized actions resulting from the November 18, 2021, Board meeting:

The ED contacted the Executive Director of the 2024 Congrès mondial acadien to discuss opportunities to establish links between the event which will be held in Clare/Argyle and the Landscape of Grand Pré World Heritage Site.

The ED spoke to Martin Théberge, the newly-elected President of the Société Nationale de l'Acadie who had just returned from a trip to France during which he met with French president Macron. He indicated that the French president plans to attend the CMA 2024 and if he does, a visit to Grand Pré would be included.

The ED informed the Board about the Nova Scotia Heritage Day celebrations which were held on February 21, 2022, including the creation of the 5-minute video, media interviews, and social media coverage. The ED also drafted a letter which was signed by the Chair to thank the Province of Nova Scotia for honouring the Landscape on Heritage Day nomination.

The ED prepared a brief message about the status of the visitor experience concept and feasibility study for the Grand Pré and Area Community Association bulletin.

5. Ratification of motions approved by email

MOTION: That the Board receive the final report submitted by EVOQ Strategies as presented. Moved by Ernest Thibodeau, seconded by Anne Curry.

Motion carried; **Resolution 22BOD.Feb.22.003**

MOTION: That the Corporation proceed with the development and implementation of a public and stakeholder engagement strategy over the coming months. The objective would be to build community support for an interpretive project to convey the OUV that could be clearly defined and shared as part of the 10th anniversary celebrations of the inscription on June 30, 2022.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; **Resolution 22BOD.Feb.22.004**

6. Confirm and set Next BOD Meeting

Dates for the next Board of Directors meeting:

May 12, 2022

June 30, 2022 (Anniversary celebrations)

Sep 8, 2022 (Annual Members Meeting)

MOTION: That the next Board of Directors Meeting be on May 12, 2022, at 9:00 a.m., provided the ED has received prior notification of attendance for quorum.

Moved by Gérald Boudreau, seconded by Marilyn Perkins

Motion carried; **Resolution 22BOD.Feb.22.005**

7. Review of financial statements to January 31, 2022

Presented by Helen Woodward, Financial Support.

MOTION: To receive the financial statements to January 31, 2022.

Moved by Gérald Boudreau, seconded by Marilyn Perkins
Motion carried; **Resolution 22BOD.Feb.22.006**

8. Report of the Executive Committee

Presented by Beverly Palmetter, Chair of the Executive Committee.

Discussion regarding the publishing of the media statement regarding the final report submitted by EVOQ Strategies.

MOTION: That the Board ratify all of the resolutions adopted by the Executive Committee at the February 1, 2022, meeting.

Moved by Marilyn Perkins, seconded by Ernest Thibodeau
Motion carried; **Resolution 22BOD.Feb.22.007**

MOTION: That the Board receive the report of the Executive Committee.

Moved by Emily Lutz, seconded by Ernest Thibodeau
Motion carried; **Resolution 22BOD.Feb.22.008**

MOTION: That the ED (a) distribute the final report prepared by EVOQ Strategies, with an added introduction, to the member organizations and member representatives; and (b) post the final report with the introduction on the Corporation's websites.

Moved by Gérald Boudreau, seconded by Emily Lutz
Motion carried; **Resolution 22BOD.Feb.22.009**

9. Standing committee reports

a. Education and Marketing

Presented by the ED on behalf of the Education and Marketing Committee.

The EMC reviewed the final report presented by EVOQ Strategies which reflected the draft concept presented by the consultants during the public engagement sessions. The ED informed the Board that he had consulted Parks Canada regarding the visitor experience concept (VEC). He noted that Parks Canada was concerned about the sustainability of the proposed structures presented in the VEC. He also informed the Board that the federal agency does not support having fees for the Landscape visitor experience integrated with those levied at Grand-Pré National Historic Site.

MOTION: That the Board receive the report of the Education and Marketing Committee as presented.

Moved by Ernest Thibodeau, seconded by Anne Curry

Motion carried; **Resolution 22BOD.Feb.22.010**

b. Governance and Nominating

Presented by Gérald Boudreau, Chair, Governance and Nominating Committee

MOTION: That the Board of Directors participate in a Board self-assessment (Governing Good Board Self Evaluation Questionnaire - Version IV) to be completed by April 15, 2022, the results of which will be reviewed and discussed by the Board at the meeting scheduled for May 12, 2022.

Moved by Gérald Boudreau, seconded by Emily Lutz

Motion carried; **Resolution 22BOD.Feb.22.011**

MOTION: That the Board approve the modified Human Resources Management Policy.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; **Resolution 22BOD.Feb.22.012**

MOTION: That the Board approve of the amended Communication Policy which had been approved by the Board on November 15, 2017, and further reviewed on March 4, 2020.

Moved by Gérald Boudreau, seconded by Emily Lutz

Motion carried; **Resolution 22BOD.Feb.22.013**

MOTION: That Emily Lutz be added as a member and appointed chair of the Finance and Audit Committee.

Moved by Gérald Boudreau, seconded by Anne Curry

Motion carried; **Resolution 22BOD.Feb.22.014**

MOTION: That Gérald Boudreau continue as chair of the Governance and Nominating Committee.

Moved by Ernest Thibodeau, seconded by Anne Curry

Gérald Boudreau abstained from the vote.

Motion carried; **Resolution 22BOD.Feb.22.015**

MOTION: That members of the Technical Advisory Committee as of April 1, 2022, be Tony Bowron, Catherine Cottreau-Robins, Heather MacLeod-Leslie, Laura Mosher, David Smith and Anne Curry.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; **Resolution 22BOD.Feb.22.016**

MOTION: That Anne Curry continue as chair of the Technical Advisory Committee for another year beginning April 1, 2022.

Moved by Gérald Boudreau, seconded by Marilyn Perkins

Anne Curry abstained from the vote

Motion carried; **Resolution 22BOD.Feb.22.017**

MOTION: That the members of the Education and Marketing Committee as of April 1, 2022, be Juliana Barnard, Beverly Boyd, Amy MacDonald, Jean-Pierre McLaughlin and Marilyn Perkins.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; **Resolution 22BOD.Feb.22.018**

MOTION: That Amy MacDonald be appointed as chair of the Education and Marketing Committee for a term of one year beginning April 1, 2022.

Moved by Gérald Boudreau, seconded by Anne Curry

Motion carried; **Resolution 22BOD.Feb.22.019**

MOTION: That the Board receive the report of the Governance and Nominating Committee as presented.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; **Resolution 22BOD.Feb.22.020**

c. Technical Advisory

Presented by Anne Curry, Chair of the Technical Advisory Committee.

MOTION: To receive the TAC report as presented.

Moved by Anne Curry, seconded by Gérald Boudreau

Motion carried; **Resolution 22BOD.Feb.22.021**

d. Finance and Audit

Presented by Emily Lutz, Chair of the Finance and Audit Committee.

MOTION: To approve the Landscape of Grand Pré Inc. budget for 2022/2023 as modified.

Moved by Emily Lutz, seconded by Gérald Boudreau

Motion carried; **Resolution 22BOD.Feb.22.022**

MOTION: Subject to the Corporation seeking the lawyers' advice that the Finance and Audit Committee serve as the investment committee for the Corporation with the addition of an experienced member who is not a director.

Moved by Emily Lutz, seconded by Gérald Boudreau

Motion carried; **Resolution 22BOD.Feb.22.023**

MOTION: That the Board receive the report of the Finance and Audit Committee as presented

Moved by Emily Lutz, seconded by Anne Curry

Motion carried; **Resolution 22BOD.Feb.22.024**

10. In-camera session

MOTION: To continue the meeting *in-camera*.

Moved by Gérald Boudreau, seconded by Marilyn Perkins

Motion carried; **Resolution 22BOD.Feb.22.025**

MOTION: To continue the meeting out of *in-camera* at 12:10 p.m.

Moved by Gérald Boudreau, seconded by Emily Lutz.

Motion carried; **Resolution 22BOD.Feb.22.026**

11. Executive Director Report - Deferred

12. Board Calendar – Deferred

13. Round Table – Deferred

14. Adjournment

MOTION: To adjourn the Board of Directors meeting at 12:15 p.m.

Moved by Emily Lutz, seconded by Marilyn Perkins

Motion carried; **Resolution 22BOD.Feb.22.027**

As the meeting adjourned before attending to all the items on the agenda, the Board of Directors resumed the meeting at 1:00 p.m. on March 24, 2022, via Zoom.

In attendance:

Géraldine Arsenault

Mark Bannerman

Gérald Boudreau

Anne Curry

Marilyn Perkins

Beverly Palmetter

Ernest Thibodeau

Regrets

Yvon Fontaine

Emily Lutz

Others

Claude DeGrâce, Executive Director (ED)

Tami McEvoy, Administrative Support

1. Welcome, verify quorum, call to order

Beverly Palmetter, Chair of Landscape of Grand Pré Inc. (LGPI), welcomed the attendees and called the meeting to order at 1:02 p.m. having a quorum of directors in attendance.

2. Review Agenda (continued from February 22, 2022)

1. Welcome, verify quorum, call to order
2. Review agenda
3. Executive Director Report
4. Board Calendar
5. Round Table
6. Adjournment

3. Executive Director Report

The Executive Director (ED) report was presented by Claude DeGrâce, ED of the LGPI.

The Board reviewed the draft operational plan and it was agreed to amend the protection of archeological resources to include a program for archeological research. The ED agreed to prepare Goals and Objectives for 2022/2023 which reflect the operational plan.

The Board discussed the revised Memorandum of Understanding (MOU). It was indicated that the Technical Advisory Committee had thoroughly reviewed the document. The ED suggested the possibility of a signing ceremony during the celebrations of the 10th anniversary of the inscription of the Landscape on June 30, 2022.

It was noted that the province of Nova Scotia would need a 3-week notice to be included on the agenda for a meeting of the Cabinet to receive approval.

It was agreed that the Executive Committee (EC) would meet to review the draft MOU and invite all the directors to participate in the review. Those who cannot attend the meeting will be invited to submit their comments in writing.

ACTION: ED/Chair to make arrangements for an EC meeting to discuss the MOU.

ACTION: ED to forward the draft MOU to Mark Bannerman and Géraldine Arsenault and the 2011 original version to Gérald Boudreau.

MOTION: That the Board approve the 2022/2023 operational plan as amended, with the understanding that adjustments may be necessary and will be considered in future meetings of the Board.

Moved by Gérald Boudreau, seconded by Marilyn Perkins

Motion carried; **Resolution 22BOD.Mar.24.001**

MOTION: That the ED coordinate a workshop with the Board and the consultants regarding the visitor experience concept.

Moved by Gérald Boudreau, seconded by Anne Curry

Motion carried; **Resolution 22BOD.Mar.24.002**

MOTION: To receive the report of the Executive Director as presented.

Moved by Géraldine Arsenault, seconded by Gérald Boudreau

Motion carried; **Resolution 22BOD.Mar.24.003**

4. Board Calendar

MOTION: To adopt the Board Calendar as presented.

Moved by Ernest Thibodeau, seconded by Marilyn Perkins

Motion carried; **Resolution 22BOD.Mar.24.004**

5. Round Table – Deferred

6. Adjournment

MOTION: To adjourn the Board of Directors meeting at 2:05 p.m.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; **Resolution 22BOD.Mar.24.005**