



Landscape of Grand Pré Inc.  
8-189 Dykeland Street, Wolfville, NS  
Approved Board Meeting Minutes, November 20, 2025

**In attendance:**

Beverly Palmetter (Chair) arrived 9:35 a.m.  
Beverly Boyd (Vice-Chair) excused at 1:55 p.m.  
Peter Allen  
Neil Boucher  
Amy MacDonald  
Cyrilda Poirier

**Others:**

Claude DeGrâce, Executive Director (ED)  
Tami McEvoy, Administrative Support

**Regrets:**

Lara Morris

**1. Welcome, verify quorum, call to order**

Beverly Boyd, Vice-Chair of Landscape of Grand Pré Inc. (LGPI), welcomed the attendees and called the Board of Directors (Board) meeting to order at 9:18 a.m., having a quorum of directors in attendance for the meeting.

**2. Review and approval of the agenda**

1. Welcome, verify quorum, call to order (5 min)
2. Approval of the agenda (5 min)
3. Approval of the minutes of the meeting held on September 10 and 22, 2025 (10 min)
4. Actions arising from the minutes (10 min)
5. Education and Marketing Committee report (10 min)
6. Executive Committee report (30 min)
  - a) Post Annual Meeting of Members
  - b) Task Force recommendations
7. Executive Director report (10 min)
8. Appointment of officers (15 min)
9. Appointment of directors on standing committees of the Board (15 min)
10. Appointment of bank signing officers (10 min)
11. Board Calendar (5 min)
12. Set the dates for the next Board meetings (5 min)
13. Round Table (10 min)
14. Adjournment

**MOTION:** To approve the agenda as presented.

Moved by Amy MacDonald, seconded by Peter Allen

Motion carried unanimously; **Resolution 25BOD.November.20.01**

**3. Approval of the minutes of the meeting held on September 10 and 22, 2025**

The Board reviewed the minutes from the meeting held on September 10 and 22, 2025.

**MOTION:** To approve the minutes of the meetings held on September 10 and 22, 2025, as presented.

Moved by Neil Boucher, seconded by Amy MacDonald

Motion carried unanimously; **Resolution 25BOD.November.20.02**

#### **4. Actions arising from the minutes**

- a) The final task force report was shared with the member representatives.
- b) A draft budget for the implementation of the strategic plan was completed.
- c) Brian VanBlarcom, Acadia University, is updating the 2009 economic impact study.
- d) Funding requests for the proposed cultural-social impact study were submitted.
- e) The 2024/2025 annual report was distributed to a wider audience in 2025.
- f) The GPACA indicated that they would consider proposing a director nominee at their AGM scheduled for November 13, 2025.
- g) The ED reached out to the GPACA regarding celebrating the built heritage of the Grand Pré Heritage Conservation District.
- h) The ED has requested that the Glooscap First Nation include the identification of a director nominee at their meeting on December 1 and 2, 2025.

Beverly Palmetter took over the chair of the meeting at 9:35 a.m.

#### **5. Education and Marketing Committee report**

Amy MacDonald, Chair, Education and Marketing Committee (EMC), presented the report of the Committee.

- a) Delays in securing translation of texts into Mi'kmaw language for interpretive panels; deadline set for December 15, as grant funds must be spent by March 31, 2026.
- b) Panels will include Mi'kmaw, French, and English languages.
- c) Recruited two landscape interpreters during the summer of 2025 to provide information to visitors and raise awareness regarding the World Heritage Site.
- d) A mobile app of the World Heritage Site is being developed in partnership with Acadia University. The app will also feature businesses from Grand Pré to Wolfville.
- e) Covenanter Church heritage description corrected (hexagon, not octagon).
- f) A trail is being developed from Grand Pré Wines to the View Park.
- g) The celebration of the built heritage of the Grand Pré Heritage Conservation District is being considered.
- h) LGPI is working with the Grand Pre Marsh Body, the Province of Nova Scotia, the Town of Wolfville and the Municipality of the County of Kings in an effort to better manage traditional recreational uses of the dykelands.
- i) Work has begun on the extension of the Harvest Moon Trailway to Hortonville.
- j) The number of visitors to Grand-Pré National Historic Site, as recorded by Parks Canada, increased from 38,828 in 2024 to over 47,000 in 2025. This increase is largely attributed to free admission to the site from June 20 to September 2 as part of the Canada Strong Pass. The number of visitors to the Landscape of Grand Pré WHS, including those who visit the View Park, are not recorded at this time. Parks Canada has announced that the Canada Strong Pass will be extended to 2026.

**MOTION:** That the Board receive the report of the Education and Marketing Committee.

Moved by Amy MacDonald, seconded by Beverly Boyd

Motion carried unanimously; **Resolution 25BOD.November.20.03**

#### **6. Executive Committee report**

Beverly Palmetter, Chair, presented the report of the Executive Committee (EC).

- a) The EC noted that it was important to address the issue of Board morale.
- b) Board to review the core values of the Corporation as set out in the new strategic plan (leadership, respect, collaboration, integrity and passion).
- c) Need to inform the member organizations of the steps taken to address the financial sustainability of LGPI.
- d) Confirmed \$1,000 investment for the development of an interpretive map of the Landscape of Grand Pré to be installed at the Wolfville Recreation Hub.

**MOTION:** That the Board of Directors confirm the decisions of the Executive Committee as outlined in the report.

Moved by Amy MacDonald, seconded by Neil Boucher

Motion carried unanimously; **Resolution 25BOD.November.20.04**

**MOTION:** That the Board receive the report of the Executive Committee.

Moved by Peter Allen, seconded by Cyrilda Poirier

Motion carried unanimously; **Resolution 25BOD.November.20.05**

### **6 a) Post Annual Meeting of Members**

**MOTION:** To go in-camera at 10:08 a.m.

Moved by Beverly Boyd, seconded by Peter Allen

Motion carried unanimously; **Resolution 25BOD.November.20.06**

**MOTION:** To go out of in-camera at 10:54 a.m.

Moved by Cyrilda Poirier, seconded by Amy MacDonald

Motion carried unanimously; **Resolution 25BOD.November.20.07**

### **6 b) Task Force recommendations**

- a) Proposal to conduct a socio-cultural impact study of the inscription of the Landscape.
- b) The mobile audio tour guide app is an excellent tool for community engagement.
- c) Need to communicate and engage broadly, and to involve directors, regarding the initiatives resulting from the task force and the financial sustainability of LGPI.
- d) Financial resources required to implement the new strategic plan and address the financial sustainability of LGPI.
- e) Board succession planning and organizational future.
- f) Hiring of landscape interpreters in 2026.

#### **Decisions:**

- a) To proceed with updating the 2009 economic impact study with Brian VanBlarcom (Acadia University) at no cost to LGPI.
- b) To defer the proposal to conduct a socio-cultural impact study pending the results of the economic impact study.
- c) Submit an application to Canada Summer Jobs to hire landscape interpreters in 2026.

### **Lunch Break 12:15 - 12:32**

The Board discussed the revised Memorandum of Understanding between member organizations and it was decided to bring the matter forward at the 2026 Annual Meeting of Members.

The Board decided that a letter of commitment signed by directors was required to ensure directors understand their roles and responsibilities, emphasizing Board fiduciary responsibility over organizational representation.

## **7. Executive Director report**

The Executive Director presented the report to the Board.

- a) The NS Department of Public Works provided an update regarding the Dykeland System Upgrades Project (DSUP), indicating that a Request for Proposals for construction work would be issued during the winter of 2026/2027 with no final decision reached regarding Horton Landing.
- b) LGPI approved a request in September to conduct an archaeological resource impact assessment.
- c) The ED attended the annual conference of the National Trust for Canada held in Halifax from October 23 to 25, 2025.
- d) The Board discussed a succession plan for the Executive Director position. It was agreed that any future staffing is best considered as part of the financial sustainability of LGPI.
- e) LGPI has spent \$150,000 in the current fiscal year. Upcoming expenses include \$30,000 for the Harvest Moon Trailway extension and about \$40,000 for interpretive signs.
- f) Annual operational budget required to implement the new strategic plan is projected at \$300,000.

**MOTION:** That the Board receive the report of the Executive Director.

Moved by Amy MacDonald, seconded by Neil Boucher

Motion carried unanimously; **Resolution 25BOD.November.20.08**

## **8. Appointment of officers**

### **a) Appointment of the Chair**

Cyrilda Poirier nominated Beverly Boyd and Neil Boucher seconded the nomination. Beverly Boyd agreed to accept the nomination to serve the office of the Chair. The Chair made three calls for nominations for the office of Chair of the Board. Beverly Boyd was declared Chair of the Board by acclamation, for a term of one year.

### **b) Appointment of Vice-Chair**

The Chair requested nominations for the office of Vice-Chair. Peter Allen nominated Beverly Palmetter and Amy MacDonald seconded the nomination. Beverly Boyd took over chairing the meeting and made three calls for nominations for the office of Vice-Chair. Beverly Palmetter was declared Vice-Chair of the Board by acclamation, for a term of one year. Beverly Palmetter resumed chairing the meeting.

### **c) Appointment of Secretary**

The Chair requested nominations for the office of Secretary. Peter Allen nominated Amy MacDonald and Neil Boucher seconded the nomination. The Chair made three calls for nominations for the office of Secretary. Amy MacDonald was declared Secretary of the Board by acclamation, for a term of one year.

### **d) Appointment of Treasurer**

The Chair requested nominations for the office of Treasurer. Amy MacDonald nominated Cyrilda Poirier and Beverly Boyd seconded the nomination. The Chair made three calls for nominations for the office of Treasurer. Cyrilda Poirier was declared Treasurer of the Board by acclamation, for a term of one year.

**e) Appointment of the Executive Director as an officer of the Board**

The Chair called for the Executive Director, Claude DeGrâce, to be appointed to serve as an officer of the Board for another one-year term.

**MOTION:** That the Board appoint the Executive Director as an officer of the Board.

Moved by Neil Boucher, seconded by Peter Allen

Motion carried unanimously; **Resolution 25BOD.November.20.09**

Claude DeGrâce, Executive Director, was declared an officer of the Board for another term of one year.

**9. Appointment of bank signing officers**

The Chair called three times for nominations of bank signing officers.

**MOTION:** That Beverly Boyd, Beverly Palmetter and Claude DeGrâce serve as bank signing officers for the LGPI.

Moved by Peter Allen, seconded by Amy MacDonald

Motion carried unanimously; **Resolution 25BOD.November.20.10**

**10. Appointment of directors on standing committees of the Board**

The Board reviewed the membership requirements for the various standing committees.

**a) Finance Audit Committee**

The Board of Directors will assume the responsibilities of this committee on an interim basis. *(The Governance and Nominating Committee will meet in December to review the expert advice received and consider the best approach regarding this area of governance).*

**b) Governance and Nominating Committee (GNC)**

Beverly Boyd, Chair, Beverly Palmetter and Amy MacDonald

**c) Education and Marketing Committee (EMC)**

Cyrilda Poirier, Chair, Amy MacDonald and Neil Boucher

**d) Technical Advisory Committee (TAC)**

Amy MacDonald, Chair

**e) Executive Committee**

Beverly Boyd, Chair; Beverly Palmetter, Vice-Chair; Amy MacDonald, Secretary; and Cyrilda Poirier, Treasurer

Beverly Boyd was excused from the meeting at 1:55 p.m.

**MOTION:** To appoint directors on standing committees (Beverly Boyd, Chair, Beverly Palmetter and Amy MacDonald on the GNC; Amy MacDonald, Chair of the TAC; Cyrilda Poirier, Chair of the EMC with Amy MacDonald and Neil Boucher as members).

Moved by Neil Boucher, seconded by Peter Allen

Motion carried unanimously; **Resolution 25BOD.November.20.11**

**11. Board Calendar**

The Board reviewed the calendar as circulated.

**MOTION:** To receive the Board calendar as circulated.

Moved by Neil Boucher, seconded by Amy MacDonald

Motion carried unanimously; **Resolution 25BOD.November.20.12**

#### **14. Set the dates for the next Board meetings**

- Virtual meeting in February 2026
- In-person meetings at the end of April/early May, August/September and October/November. Dates to be confirmed and shared via Doodle.

#### **15. Round Table**

The Board was informed that Robert-Yves Mazerolle is no longer the president of the Société Promotion Grand-Pré. Paul Boucher is the new president.

#### **16. Adjournment**

The Chair declared the meeting adjourned at 2:10 p.m.

Approved by the Board on February 3, 2026. **Resolution 26BOD.February.03.02**

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Amy MacDonald, Secretary