



Landscape of Grand Pré Inc.
Board of Directors Meeting
9:00 a.m., September 8, 2021
Old Orchard Inn, Greenwich, Nova Scotia

In attendance:

Géraldine Arsenault
Yvon Fontaine
Beverly Palmeter

Gérald Boudreau
Emily Lutz
Ernest Thibodeau

Anne Curry
Andrew Murphy

Regrets

Mark Bannerman
Marilyn Perkins

Others

Claude DeGrâce, Executive Director (ED)
Helen Woodward, Financial Support
Tami McEvoy, Administrative Support

1. Welcome, verify quorum, call to order

Beverly Palmeter, Chair of Landscape of Grand Pré Inc. (LGPI), welcomed the attendees and called the meeting to order at 9:10 a.m. having a quorum of directors in attendance.

2. Review and approval of the agenda

1. Welcome, verify quorum, call to order
2. Review and approval of the agenda
3. Approval of the minutes of the meeting held on June 17, 2021

4. Actions arising from the minutes
5. Review of financial statements to July 31, 2021
6. *Presentation of visitor experience concept by EVOQ Strategies at 10:00 a.m.*
7. Standing committee reports
 - a. Education and Marketing
 - b. Finance and Audit
 - c. Governance and Nominating
 - d. Technical Advisory
8. Executive Director Report
9. Board Calendar
10. Annual Meeting of Members
11. Round Table
12. Confirm/Set next Board meetings
13. *In camera* session
14. Adjournment

MOTION: To approve the agenda for the September 8, 2021, Board of Directors meeting as presented.

Moved by Gérald Boudreau, seconded by Emily Lutz

Motion carried; Resolution 21BOD.Sept.08.001

3. Approval of the minutes of the meeting held on June 17, 2021

It was agreed to add the resolution number corresponding to the redacted motion on page 5 of the minutes. **Action**: ED

MOTION: To approve the minutes of the June 17, 2021, Board of Directors meeting as amended.

Moved by Andrew Murphy, seconded by Emily Lutz

Motion carried; Resolution 21BOD.Sept.08.002

4. Actions arising from the minutes

The Executive Director confirmed the following actions:

- As per the Board's resolution, signed two standing offer agreements.
- Undertook steps to confirm the names of director nominees for renewal.
- Made the necessary arrangements for the AMM.
- Made arrangements for the September 8, 2021, meeting of the Board.

5. Review of financial statements to July 31, 2021

Helen Woodward presented the financial statements to July 31, 2021.

MOTION: To receive the financial statements to July 31, 2021, as presented.

Moved by Andrew Murphy, seconded by Emily Lutz

Motion carried; Resolution 21BOD.Sept.08.003

7. Standing Committee Reports

a. Education and Marketing (EMC)

The EMC has not met since the last Board meeting and therefore has nothing to report.

b. Finance and Audit (FAC)

Andrew Murphy, Chair of the Finance and Audit Committee, presented the FAC report.

He informed the Board that the audited financial statements were forwarded to the membership in preparation for the Annual Meeting of Members.

Andrew shared the compliments provided by Andy Forse of Kent & Duffett for the completeness of the financial documents along with his assurance that he had absolutely no concerns with the Corporation's financial reporting; giving a 10/10 for the quality of the financials. The ED and the Board noted that the auditors had, again this year, commented on the quality of the financial statements provided by Helen Woodward.

MOTION: That the Board approve the audited financial statements as presented by Kent & Duffett for the year ending March 31, 2021.

Moved by Yvon Fontaine, seconded by Andrew Murphy

Motion carried; Resolution 21BOD.Sept.08.004

MOTION: That the Board recommend to the Members that Kent & Duffett continue as the auditors for Landscape of Grand Pré Inc. for 2021/2022.

Moved by Andrew Murphy, seconded by Ernest Thibodeau

Motion carried; Resolution 21BOD.Sept.08.005

MOTION: To receive the report of the Finance and Audit Committee.

Moved by Andrew Murphy, seconded by Yvon Fontaine

Motion carried; Resolution 21BOD.Sept.08.006

c. Governance and Nominating (GNC)

Yvon Fontaine was excused at 9:35 a.m.

Gérald Boudreau, Chair of the Governance and Nominating Committee, presented the GNC report.

Since the last report to the Board on June 17, 2021, the GNC held a vote via email on a motion to nominate Yvon Fontaine for a second term as Director of the Board of Landscape of Grand Pré Inc. The following motion was adopted by the GNC.

MOTION: *To recommend to the Board of Directors the nomination of Yvon Fontaine for a second term of three years as director of Landscape of Grand Pré Inc.*

Moved by: Beverly Palmeter, seconded by Anne Curry.

Motion carried; Resolution: 21GNC.August.09.01

MOTION: That the Board of Directors recommend to the Members Yvon Fontaine as a nominee of the Board for a second term of three years as a Director of Landscape of Grand Pré Inc.

Moved by: Gérald Boudreau, seconded by Emily Lutz

Motion carried; Resolution 21BOD.Sept.08.007

MOTION: To receive the report of the Governance and Nominating Committee.

Moved by Gérald Boudreau, seconded by Anne Curry

Motion carried; Resolution 21BOD.Sept.08.008

Yvon Fontaine returned at 9:45 a.m.

d. Technical Advisory (TAC)

Anne Curry, Chair of the Technical Advisory Committee, presented the TAC report.

The Committee has reviewed the next steps in the implementation of financial support for landowners in the Landscape and buffer zone with regard to archaeological assessments. As the sub-committee which coordinated this initiative has now fulfilled its mandate, it was dissolved and its members thanked for their efforts.

The Nova Scotia Dykeland Systems Upgrade Project has entered the pre-design stage for the Grand Pré and Bishop-Beckwith marshes which will be completed in 2022.

Committee members also discussed the increasing non-agricultural use of the dyked lands and roads.

Anne Curry thanked Claude DeGrâce for his continued support.

MOTION: To receive the report of the Technical Advisory Committee.
Moved by Anne Curry, seconded by Géraldine Arsenault
Motion carried; Resolution 21BOD.Sept.08.009

8. Executive Director Report

Presented by Claude DeGrâce, Executive Director of LGPI.

- a) Consider the request for additional funding from consultants (in-camera).
- b) Review ED telework agreement (in-camera).
- c) **Visitor Experience Concept and Feasibility Study** – The Board will decide whether it supports the draft visitor experience concept presented by EVOQ Strategies before moving on to public/stakeholder consultations.
- d) **Standing Offer Agreements for Archaeological Assessments** – The ED has signed standing offer agreements with the two proponents.
- e) **Community Engagement Coordinator** – Meredith Holland completed her work assignment on August 20, 2021.
- f) **Office Space** – It was agreed to send a letter of intent to Devour Studios to rent a new office in 2022 for a monthly fee not exceeding \$600.
- g) **Visit of the French Consul General of France and President of the SNA** – The ED and Parks Canada welcomed the French Consul General of France (Johan Schitterer) and the Présidente of the Société Nationale de l'Acadie (Louise Imbeault) for an official visit on July 20th.
- h) **Funding Request to ACOA** – A request for funding was submitted to the Canada Community Revitalization Fund on July 20, 2021.
- i) **Meeting with Kody Blois, Member of Parliament for Kings-Hants** – The ED met with the M.P. regarding the work of Landscape of Grand Pré Inc.
- j) **Update From the NS Department of Agriculture Regarding DYSUP** – The province could possibly provide support for the interpretation of modern dykeland maintenance techniques and the challenges generated by climate change and rising sea levels.
- k) **Presentations (virtual)** – As part of the guide training program for Grand-Pré National Historic Site and to the staff of the Canada Revenue Agency in Atlantic Canada.
- l) **Correspondence** – A letter signed by the Chair was forwarded to landowners regarding support from the Corporation regarding the costs related to conducting archaeological resource impact assessments. It was noted that the mailing list was not complete and would be updated. The Marsh Body has agreed to meet with Landscape of Grand Pré Inc. to consider the issue of increased recreational use of the dykeland roads and walls.

m) Kings Vision Grant – Received a cheque for \$20,000 (80% of the \$25,000 grant approved by the Municipality of the County of Kings) which represents the final installment of a \$377,025 agreement.

n) Goals and Objectives – Highlighted achievements.

o) Operational Plan – Discussed progress.

p) Compliance, risk and loss management – Nothing to report for this period.

MOTION: To receive the report of the Executive Director as presented.

Moved by Anne Curry, seconded by Andrew Murphy

Motion carried; Resolution 21BOD.Sept.08.010

6. Presentation of visitor experience concept by EVOQ Strategies at 10:10 a.m.

Christophe Rivet, President, EVOQ Strategies, presented the draft visitor experience concept to the Board. This was followed by discussions regarding a phased approach, sustainability and future maintenance costs. While the Board felt that the scope of the draft concept was greater than envisioned in the project's terms of reference, it was suggested that the consultants should proceed with the planned consultations. It was suggested that the public and stakeholders should be asked to rank the various elements of the visitor experience concept.

It was agreed that the Chair and the ED would attend all presentations in the forthcoming public consultations in order to provide context for the project and answer questions.

9. Board Calendar

The Board discussed the requirement to hire a consultant to deliver a governance workshop. It was agreed to add this item to the agenda for the next Governance and Nominating Committee meeting.

MOTION: To receive the Board Calendar as presented.

Moved by Emily Lutz, seconded by Gérald Boudreau

Motion carried; Resolution 21BOD.Sept.08.011

10. Annual Meeting of Members

The ED presented the Annual Report for 2020/2021.

11. Round Table

No round table discussions.

12. Confirm/Set next Board meetings

ED to suggest dates in November 2021 and February 2022 for the next Board meetings.

13. *In camera* session

MOTION: To continue the meeting *in camera*.

Moved by Anne Curry, seconded by Géraldine Arsenault

Motion carried; Resolution 21BOD.Sept.08.12

MOTION: To go out of *in camera*.

Moved by Anne Curry, seconded by Ernest Thibodeau

Motion carried; Resolution 21BOD.Sept.08.13

The Board agreed that the following motions would be forwarded to the full Board via email for a vote. The vote was carried out via email between September 13 and 14, 2021.

Motion: Pursuant to the EVOQ Strategies' letter dated August 30th, 2021, requesting an additional amount of \$12,730 (plus taxes) to the initial contract signed on April 12th, 2021, between EVOQ Strategies and Landscape of Grand Pré Inc., the Board authorizes the ED to supplement, exceptionally, the amount of the initial contract with \$5,260 (plus taxes) in order to compensate for unforeseen additional expenses of consultation.

Moved by Anne Curry, seconded by Gérald Boudreau

Motion carried; Resolution 21BOD.Sept.08.14

Motion: As the new offices for the Corporation will not be available until the summer of 2022, the Board authorizes the ED to negotiate an extension of the current lease for 8-189 Dykeland Street in Wolfville for at a reduced rate not to exceed \$750.00 per month for the next 10 months, or until the new offices are available.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; Resolution 21BOD.Sept.08.15

Motion: To extend the existing telework agreement between the Corporation and the Executive Director until the November 2021 meeting of the Board.

Moved by Gérald Boudreau, seconded by Ernest Thibodeau

Motion carried; Resolution 21BOD.Sept.08.16

14. Adjournment

MOTION: To adjourn the Board of Directors meeting at 1:45 p.m.

Moved by Gérald Boudreau

Motion carried; Resolution 21BOD.Sept.08.17

Signed by:

Géraldine Arsenault, Secretary