



Landscape of Grand Pré Inc. – le Paysage de Grand-Pré inc.

Meeting of the Board of Directors

February 28, 2019 from 9:00 AM to 13:29 PM

Landscape of Grand Pré Inc. Office, Suite 8, 189 Dykeland Street, Wolfville, NS

In attendance:

Beverly Palmetter, Vice Chair and chair of meeting

Gérald Boudreau

Claude DeGrâce

Anne Curry

Géraldine Arsenault

Emily Lutz

Other attendees:

Steven Gaudet, Executive Director

Tami McEvoy, Administrative Support Contractor

Helen Woodward, Financial Support Contractor

Regrets:

Allister Surette

Yvon Fontaine

Mark Bannerman

Marilyn Perkins

- **Welcome, and call to order**

The meeting chair welcomed the attendees and called the meeting to order at 9:00 a.m. having a quorum of directors in attendance. The chair welcomed Emily Lutz to the Board of Directors. The chair reminded the Board that the Executive Director will be retiring on August 31, 2019.

2. Review and approve the agenda

The agenda was reviewed. The amended agenda was set as the following (with the updates noted in italics):

- Welcome, call to order,
- Introduce new Director, Emily Lutz
- Review and approve the agenda
- Current draft of the World Heritage Site Management Plan
- Remaining considerations for the French version of the Strategic Plan
- Spending request consideration suggestions by Executive Director
- *Proposal from the Société Promotion Grand-Pré*
- *Directors Terms of Office list*
- *Review of Corporation Canada entries*
- *Member updates*
- *AGM Planning*
- In Camera session for an HR topic
- *ED Update*
- Adjournment

3. RESOLUTION 19BOD.FEB28001: Through a motion by GÉRALD BOUDREAU duly made, seconded by CLAUDE DEGRÂCE and carried, that the amended agenda be accepted as amended.

4. Current draft of the World Heritage Site's Management Plan

The Executive Director provided an update on the current draft of the Management Plan. The following was discussed:

- Executive Director highlighted the repetitions within 'Goal 4' which he would address.
- Strategic Priorities list of 20 priorities, page 64, 12.00 move last paragraph to the top and add the top 4 priorities/categories to high level.

- The management plan to be presented for final approval at the next Board meeting if at all possible.
- It was noted that, on page 36, the program “Kings 2050” mentioned is no longer the Kings County plan title and suggested that the Executive Director contact the Kings County planning department for better wording in this section.

5. French version of the Strategic Plan

RESOLUTION 19BOD.FEB002: Through a motion by GÉRALD BOUDREAU duly made, seconded by GÉRALDINE ARSENAULT and carried, that the French language version of the Strategic Plan be adopted.

6. Spending requests and funding updates

The Executive Director confirmed that the application for a \$25,000 grant from the Municipality of the County of Kings for 2019/2020 had been submitted. The Executive Director confirmed the remaining \$5,000 from the 2018/2019 grant holdback had been received has been claimed.

It was discussed that there is a need for a self sustainability plan for the organization.

RESOLUTION 19BOD.FEB28003: Through a motion by GÉRALD BOUDREAU duly made, seconded by ANNE CURRY and carried, to receive the considerations for spending document dated February 21st 2019

RESOLUTION 19BOD.FEB28004: Through a motion by ANNE CURRY duly made, seconded by GÉRALD BOUDREAU and carried, to assess the long term financial sustainability of the LGPI with a view to developing and implementing a long term financial strategy.

It was suggested that a long term strategy be written to include an option showing expected operations if the organization were to proceed on the current path and spending level, and an option showing expected operations expenditures were at lesser levels.

7. Proposal from the Societe Promotion Grand-Pré

The Board discussed the letter received from the Société Promotion Grand-Pré, dated January 9, 2019 requesting \$25,000 for funding support for development, marketing and operations of an interpretive experience in the form of a small group tour within the UNESCO World Heritage Site.

It was mentioned that a policy is needed for handling funding requests from members of the community.

Claude DeGrâce excused himself from the meeting for the remainder of this agenda item.

RESOLUTION 19BOD.FEB28005: Through a motion by GÉRALD BOUDREAU duly made, seconded by EMILY LUTZ and carried by division, to approve the request from the Société Promotion Grand-Pré to develop and promote experiential tourism products for the Landscape of Grand Pré UNESCO National Historic Site.

8. Directors terms of office register

The Executive Director showed the current register of directors' terms of office.

9. Review of Corporation Canada entries

The Executive Director reviewed the Canada Not-for-profit Act information filed with Corporations Canada, and explained the requirement to keep the information updated.

10. Member update

Parks Canada - Géraldine Arsenault informed the Board of Directors that Parks Canada have received \$350k of funding to make necessary repairs to the Memorial Church over the next 2 years, the work is expected to finish in time for its 100th Anniversary in 2022. The National Historic Site will be acquiring Otentik tents to offer visitors an overnight glamping experience at the park.

11. AGM planning

It was discussed and agreed that having the AGM during the summer vacation times may not be beneficial and suggestions were made to look in to perhaps having the AGM on the 27th of June (subject to the audit being completed on time).

12. In camera session for an HR topic

Tami McEvoy and Steve Gaudet were excused. The Board began their in camera session.

RESOLUTION 19BOD.FEB28006: Through a motion by CLAUDE DEGRACE duly made, seconded by ANNE CURRY and carried, to take the meeting in camera to discuss HR topics.

The Board returned from their in camera session.

RESOLUTION 19BOD.FEB28007: Through a motion by CLAUDE DEGRÂCE duly made, seconded by EMILY LUTZ and carried, to take the meeting out of in camera.

RESOLUTION 19BOD.FEB28008: Through a motion by ANNE CURRY duly made, seconded by GÉRALDINE ARSENAULT and carried, that Allister Surette, Beverly Palmetter, and Mark Bannerman will be the Executive Director search committee.

RESOLUTION 19BOD.FEB28009: Through a motion by GÉRALDINE ARSENAULT duly made, seconded by CLAUDE DEGRÂCE and carried, that any applicable legislation for procurement is followed for the corporation to obtain the services of Gerald Walsh & Associates.

12. Executive Director Report

The Executive Director informed the Board of Directors his report would be presented at the next Board meeting.

The dates of the next Board meetings were confirmed as: April 11, and May 16.

13. Adjournment

RESOLUTION 19BOD.FEB28010: Through a motion by EMILY LUTZ, the meeting adjourned at 1:29 PM.