



Landscape of Grand Pré Inc. – le Paysage de Grand-Pré inc.

Meeting of the Board of Directors

January 17, 2019 from 9:00 AM to 13:17 PM

Landscape of Grand Pré Inc. Office, Suite 8, 189 Dykeland Street, Wolfville, NS

In attendance:

Allister Surette, Chair
Beverly Palmetier
Gérald Boudreau
Claude DeGrâce
Anne Curry
Mark Bannerman
Marilyn Perkins

Other attendees:

Steven Gaudet, Executive Director
Tami McEvoy, Administrative Support Contractor
Helen Woodward, Financial Support Contractor

Regrets:

Géraldine Arsenault
Yvon Fontaine

Welcome, call to order

The chair welcomed the attendees and called the meeting to order at 9:00 AM having a quorum of directors in attendance.

1. Review and approve the agenda

The agenda was reviewed. The amended agenda was set as the following (with the updates noted in italics):

- Review and approve the agenda
- In Camera session (two Human Resource topics)
- *Funding Request*
- Financial Reporting as at December 31st, 2018, and draft budget 2019/2020 fiscal year
- Approve minutes of prior meeting on December 06, 2018
- Business arising from the minutes
- Members Meeting to name a new director
- Executive Director's report on operations
- Adjournment

2. In camera session - (subject HR related)

RESOLUTION 19BOD.JAN17001: Through a motion by MARILYN PERKINS duly made, seconded by ANNE CURRY and carried, that the meeting continues in camera to discuss HR matters.

The Board returned from their in camera session.

RESOLUTION 19BOD.JAN17002: Through a motion by GERALD BOUDREAU duly made, seconded by ANNE CURRY and carried, that Allister Surette, Mark Bannerman and Beverly Palmeter form an ad hoc HR committee to seek out advice on staffing.

RESOLUTION 19BOD.JAN17003: Through a motion by CLAUDE DEGRÂCE duly made, seconded by MARILYN PERKINS and carried, to approve in principle the work plan for the technical advisory committee as presented by the Executive Director.

3. Funding Request

It was suggested that guidance be developed to handle incoming funding requests received by the corporation. A discussion followed. Suggestions were made with regards to the possible processes and procedures, as well as handling any conflicts of interest. It was agreed to discuss the funding request from the Société Promotion Grand Pré at the next Board meeting on February 28.

4. Financial Reporting as at December 31, 2018, and

The Executive Director presented the balance sheet and income/expense statement as at December 31, 2018.

The Executive Director presented a proposed budget for the 2019/2020 fiscal year to the Board. The line items in the budget were discussed and changes were made.

RESOLUTION 19BOD.JAN17004: Through a motion by GERALD BOUDREAU duly made, seconded by CLAUDE DEGRACE and carried, that the financials be accepted as presented and the 2018/2019 budget be approved as amended.

A short break was taken for lunch from 12:10 to 12:30 p.m.

5. Approve minutes of prior meeting on December 06, 2018

A few grammatical errors were identified in these minutes for correction.

RESOLUTION 19BOD.JAN17005: Through a motion by GERALD BOUDREAU duly made, seconded by MARK BANNERMAN and carried, that the minutes for the December 06, 2018 meeting, be approved as amended.

6. Business arising from the minutes

The Executive Director provided an update report against all actions set from last meeting.

7. Executive Director's report on operations

The Executive Director presented the report on operations, there was a discussion regarding the quarterly newsletter and the website updates

RESOLUTION 19BOD.JAN17006: Through a motion by GERALD BOUDREAU duly made, seconded

by MARILYN PERKINS and carried, that the Executive Director report be accepted as presented.

8. Members Meeting to name a new director

It was discussed that a members meeting is to be called by the Chair to elect a director for the replacement of director Peter Muttart.

9. Adjournment

The dates for the next LGPI Board meetings were set for: February 28, April 11, and May 16.

RESOLUTION 19BOD.JAN17007: Through a motion by CLAUDE DEGRACE that the meeting be adjourned at 13:17 pm