



Approved Meeting Minutes
Landscape of Grand Pré Inc. Board Meeting
9:15 a.m. – 12:55 p.m. November 8, 2023
Visitor Centre, Grand-Pré National Historic Site

In attendance:

Beverly Palmeter - (Chair)
Géraldine Arsenault
Mark Bannerman
Neil Boucher
Beverly Boyd
René Gallant
Cally Jordan
Marilyn Perkins
Cyrilda Poirier

Regrets:

Emily Lutz

Others:

Claude DeGrâce, Executive Director (ED)
Tami McEvoy, Administrative Support

1. Welcome, verify quorum, call to order

Beverly Palmeter, (Chair) of Landscape of Grand Pré Inc. (LGPI), welcomed the attendees and called the Board of Directors (Board) meeting to order at 9:15 a.m., having a quorum for the meeting.

2. Introduction of new directors

As four new directors had recently joined the Board, the Chair invited all directors to introduce themselves.

3. Review and approval of the agenda

1. Welcome, verify quorum, call to order (5 min)
2. Introduction of new directors (10 min)
3. Approval of the agenda (5 min)
4. Approval of the minutes of the meeting held on September 21, 2023 (10 min)
5. Actions arising from the minutes (5 min)
6. Appointment of officers (20 min)
7. Appointment of directors on standing committees of the Board (15 min)

8. Appointment of bank signing officers (10 min)
9. Executive Director report (15 min)
10. Grand Pré & Area Community Association Road Safety Committee (15 min)
11. Process to review the Strategic Plan (15 min)
12. Board Calendar (5 min)
13. Round Table (10 min)
14. Set the dates for the next Board meetings (5 min)
15. Adjournment

MOTION: To approve the agenda as presented.

Moved by René Gallant, seconded by Neil Boucher

Motion carried; **Resolution 23BOD.Nov.08.001**

4. Approval of the minutes of the meeting held on September 21, 2023

ACTION: Cally Jordan wanted it noted that on page 4, item 5, she abstained because she had not read the document.

MOTION: To approve the minutes for the Board meeting held on September 21, 2023, as amended.

Moved by Géraldine Arsenault, seconded by Cally Jordan

Neil Boucher, Beverly Boyd, René Gallant and Cyrilda Poirier were recused from the vote.

Motion carried; **Resolution 23BOD.Nov.08.002**

5. Actions arising from the minutes

The ED reviewed the actions arising from the Board meeting held on September 21, 2023.

ACTION: ED to forward the educational video to Tami McEvoy to add to the new website.

6. Appointment of officers

The Chair asked the ED to chair the appointment of the officers.

The ED noted that Beverly Palmetter had expressed interest in the office of Chair of the Board. The ED called 3 times for nominees for Chair of the Board and declared the nominations closed.

The ED noted that Cally Jordan had expressed interest in the office of Vice-Chair of the Board. Cally Jordan informed the Board that her preference was to be re-appointed Treasurer. René Gallant therefore expressed his interest in the office of Vice-Chair. The ED called 3 times for nominees for Vice-Chair of the Board and declared the nominations closed.

As noted above, Cally Jordan had expressed interest in the office of Treasurer. The ED called 3 times for nominees for Treasurer of the Board and declared the nominations closed.

The ED noted that Géraldine Arsenault had expressed interest in being reappointed to the office of Secretary. The ED called 3 times for nominees for Secretary of the Board and declared the nominations closed.

MOTION: To appoint Beverly Palmetter as Chair, René Gallant as Vice-Chair, Cally Jordan as Treasurer and Géraldine Arsenault as Secretary of the Board for terms of 1 year.

Moved by Neil Boucher, seconded by Marilyn Perkins

Motion carried; **Resolution 23BOD.Nov.08.003**

7. Appointment of directors on standing committees of the Board

Beverly Palmetter resumed to chair the meeting and noted that the Executive Committee may decide to meet more frequently than in the past.

The Board reviewed the membership requirements for the various standing committees.

Finance and Audit (FAC) - Chaired by Emily Lutz, Mark Bannerman as a member with the Board Chair and ED as ex-officio members. One director who is not an officer needs to be appointed to this committee.

The ED noted that Cyrilda Poirier had expressed interest in being appointed as a member of the FAC.

The Chair called 3 times for nominees for membership on the FAC and declared the nominations closed.

Governance and Nominating (GNC) – The Chair of the Board and Cally Jordan as members with the ED as an ex-officio member. A committee chair and one additional member are required for this committee.

The ED noted that Cally Jordan had expressed interest in chairing the GNC and that René Gallant had expressed interest in being appointed as a member of the Committee.

The Chair called 3 times for nominees for the chair and membership on the GNC and declared the nominations closed.

Technical and Advisory (TAC) - Tony Bowron, Catherine Cottreau-Robins, Heather MacLeod-Leslie, Laura Mosher and David Smith are members with the Board Chair and the ED as ex-officio members. The Board needs to appoint a chair for this committee.

Beverly Boyd expressed interest in chairing the TAC.

The Chair called 3 times for nominees for the chair of the TAC and declared the nominations closed.

Education and Marketing (EMC) - Chaired by Amy MacDonald, Beverly Boyd, Marilyn Perkins are members with the Board Chair and ED as ex-officio members.

The ED noted that Neil Boucher had expressed interest in becoming a member of the EMC and that Stéphanie Comeau (CSAP) had expressed an interest in joining the committee in replacement of Juliana Barnard who has retired.

Cyrilda Poirier expressed interest in joining the EMC.

The Chair called 3 times for nominees for membership on the EMC and declared the nominations closed.

MOTION: To appoint Cyrilda Poirier as a member of the FAC, Cally Jordan as Chair of the GNC, René Gallant as a member of the GNC, Beverly Boyd as Chair of the TAC, Neil Boucher, Cyrilda Poirier and Stéphanie Comeau as members of the EMC for terms of 1 year.

Moved by René Gallant, seconded by Géraldine Arsenault

Motion carried; **Resolution 23BOD.Nov.08.004**

8. Appointment of bank signing officers

The Board agreed to continue with the existing signing officers: Chair, ED, Cally Jordan and Emily Lutz for an additional term of 1 year.

MOTION: To appoint the Chair, ED, Cally Jordan and Emily Lutz as bank signing officers for a term of one year.

Moved by Beverly Boyd, seconded by Mark Bannerman

Motion carried; **Resolution 23BOD.Nov.08.005**

15-minute break to 11:20 a.m.

9. Executive Director report

The Executive Director presented his report. The Board discussed the options for proceeding with the development of a revised visitor experience concept for the Landscape.

It was noted that as the Congrès mondial acadien (CMA) was being held in Clare/Argyle in 2024, it would be useful to invite someone from the CMA to provide information regarding the event at the May 2024 meeting of the Board.

MOTION: That the Board approve the ED's recommendations for moving forward with the next planning phases for the development of a visitor experience concept for the Landscape of Grand Pré UNESCO World Heritage Site.

Moved by Cyrilda Poirier, seconded by Neil Boucher

Motion carried; **Resolution 23BOD.Nov.08.006**

MOTION: To receive the Executive Director report as presented.

Moved by Neil Boucher, seconded by René Gallant

Motion carried; **Resolution 23BOD.Nov.08.007**

10. Grand Pré & Area Community Association (GPACA) Road Safety Committee

The Board briefly discussed the GPACA Road Safety Committee report which had been circulated before the meeting. It was noted that traffic speed is becoming a serious community concern as well as the absence of crosswalks to facilitate safe pedestrian access to services and facilities in Grand Pré. It was noted that the ED would be attending the AGM of the GPACA later in November and that the role of LGPI may be discussed further. Mark Bannerman suggested Don Maillet from Nova Scotia Public Works would likely be able to assist with the number of issues regarding road safety in the Grand Pré area. Cally Jordan noted that this item should be discussed again at the next meeting of the Board to review how the interest of LGPI may overlap with those of GPACA.

ACTION: ED to add road safety to the agenda for the February 2024 Board meeting.

11. Process to review the Strategic Plan

The ED noted that LGPI had benefited from an Acadia University project to prepare options for the review of the Corporation's strategic Plan. René Gallant and Beverly Boyd offered to provide support to the ED with this project. The Board made a commitment to providing approximately 12 hours of voluntary time to review and update the plan.

ACTION: ED to proceed with sourcing consultancy services for the review and updating of the strategic plan.

The Chair raised the issue of the signing of the revised Memorandum of Understanding (MOU) and it was noted that the province of Nova Scotia prefers a proclamation or declaration rather than the approval of the revised MOU. It was suggested that efforts should be made to "modernize" the MOU in 2024.

12. Board Calendar

As the Board had reviewed the Board Calendar it was noted that there was no need to discuss it further.

13. Round Table

Mark Bannerman offered assistance in inviting the director of the CMA 2024 to make a presentation at the May 2024 Board meeting.

ACTION: ED to reach out to Mark Bannerman regarding extending an invitation to the director of the CMA 2024 to make a presentation at the May 2024 Board meeting.

14. Set the dates for the next Board meetings

Feb 9, 2024 - virtual at 9 a.m.

May 9, 2024 - In person at 9 a.m. Grand-Pré National Historic Site Visitor Centre.

15. Adjournment

The Chair moved the adjournment of the meeting at 12:55 p.m.

Approved by the Board on February 9, 2023; **Resolution 24BOD.Feb.09.002**

Géraldine Arsenault
Secretary